



# North Carolina Voluntary Organizations Active in Disaster

COOPERATION | COMMUNICATION | COORDINATION | COLLABORATION

## Case Presentation

Date \_\_\_\_\_ Case # \_\_\_\_\_ County \_\_\_\_\_

### Client Information;

- Household: # of adults \_\_\_\_\_ # of dependent children \_\_\_\_\_ # of seniors \_\_\_\_\_  
Residents with a disability?  Y /  N Elder care issues  Y /  N Veteran  Y /  N
- Pre-disaster dwelling:  Own  Rent (check one)  Stick Frame Residence  
 Mobile Home  Cabin  Condo  Apt.  Duplex/Other
- Primary Residence?  Y /  N
- Currently living in damaged home?  Y /  N
- Extent of damage:  Destroyed  Major  Minor \_\_\_\_\_
- Have you registered with FEMA  Y /  N  
Describe assistance: \_\_\_\_\_
- How much of FEMA monetary award has client spent? \_\_\_\_\_
- Does client need to appeal FEMA decision?  Y /  N
- Has client applied with SBA loan?  Y /    
If Yes, describe assistance \_\_\_\_\_
- Insurance?  Y /  N Type:  Homeowners  Contents  Renters  Flood  Other
- Has insurance settlement been received?  Y /  N  
Describe \_\_\_\_\_
- Household income (percent of county median income):  
 Below 30%  above 30% & less than or equal to 50%  
 above 50% & less than or equal to 100%  above 100%
- Is client working with any other agencies at this time?  Y /  N If so, list:

Is client a verified owner of the damaged property?  Y /  N

14. Case Manager confirms that the following documentation has been verified:

- Copy of driver's license or state ID for adults
- Copy of deed to home or mortgage statement if owned or rental contract if renting
- Verification of FEMA Application (acceptance or rejection letter)
- Verification that FEMA grant monies spent as required by FEMA
- SBA low interest loan letter (acceptance or rejection)
- Copy of home insurance claims and flood damage claims
- Proof of utility expense during time of disaster event
- Proof of all income sources for all members of household prior to disaster
- Proof of disaster-caused loss of income/employment
- Documentation of disaster-caused damage
- Copy of damage estimate
- Last year's tax information (form 1040)
- Copy of most recent bank statement for all adults (within 60 days)

15. Description of storm-related damage (include repair estimates, if appropriate) – be specific:

Other needs (with estimates, if appropriate) – be specific:

Request of this committee

16. Will fulfillment of this request enable the client to be self-sustaining / close out this case?

Y /  N Explain:

**UNMET NEEDS COMMITTEE DETERMINATION:**